

MES BUILDERS ASSOCIATION OF INDIA (Regd.)

(Election Commission-2019-21)

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Ref. No. MBAI/EC/ 13/2019

Dated: 10.04.2019

To

Sh.

Election Chairman MBAI

_____ Branch

We are glad to know that you have been elected Election Chairman of MES Builders Association of India(Regd.).....Branch to conduct the Election for the term 2019-21.

You have been elected to conduct the election in Branch in a free & fair manner as per the provisions of MOA of the Association.

Though, you are learned person, however, few salient points regarding holding of Election in Branches are mentioned hereunder for your information & compliance:

You are requested to strictly follow the same.

1. Nomination should be invited on the day of Election only, starting from the posts of Chairman ending upto Council Member. There is no provision for advance nomination. Nomination for all the posts will be taken by the Election Chairman in accordance with the para 10 sub para (f) on Page 15 of the Memorandum and Article of Association of MES Builders Association of India (Regd.)
2. One member can contest for only one post of the Branch.
3. Electoral role of the branch shall be based on the record from HQ member list which will be available on website.
4. Before the start of Election, Election Chairman is required to obtain valid list of voters (Members who have cleared their dues as shown on the HQ website)duly signed by Chairman, Hony. Secretary and Treasurer of the concerned Branch. Only those individuals whose names are being mentioned in the enrolment form of MESBAI for representing the company as indicated in HQ website can cast their vote after proper identity proof. As identity proof one can produce any photo I-card issued by the Govt. of India viz. Driving license, Passport, Pan Card, Voter I-card issued by the Election Commission of India etc. Each firm will have one vote with no provision of proxy vote. Only enlisted contractor whose name are figured in the original valid enlistment documents issued by MES Enlisting Authorities would be eligible to contest/participate in the election. In case of a Partnership Company or Limited Company only one person of that company can contest in the Branch Election.
5. It should be ensured that HQ share of subscription has been remitted. The last date for payment of subscription through cheque must be kept minimum 01 week time before date of Election. However, members should be allowed to pay their subscription including GST and other dues through cash before start of Election process.
6. There should be minimum 21 days gap between the date of issue of notice and the date of election of the Branch.The copy of notice issued for Election must reach at HQ by registered post or courier within 05 days from the date of issue.



7. Election result of the Branch in complete manner viz name, address, mobile number, email ID and photograph along with valid list of voters and scan copy of Cheque/ RTGS/ NEFT/ Cash transfer must be sent through email/fax within 24 Hrs from the date of Election.
8. Every member shall have one vote other than an associate member who shall not have any voting right neither shall be eligible to contest for any office at HQ or Branch. Newly enrolled member will not be eligible to contest in any election of the Branch for a period of two years from their date of enrolment. However the newly enrolled members of a newly established Branch would be eligible to contest in election of that Branch only.
9. Any member can hold a post in the Branch for maximum 02 tenures of 02 years each. Thereafter, he will not be eligible to contest for the same post. However, there is no such embargo to contest for Council member.
10. Election process once started shall be completed without any break/recess by the Election Chairman.

Thanking you,

Yours faithfully



(V P Sanjiv)

Chief Election Commissioner
MES Builders Association of India (Regd.)

Copy to:

Chairman/ Hony. Secretary _____ Branch for information