

# MES BUILDERS ASSOCIATION OF INDIA (Regd.)

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Ref. No. MBAI/Election/02/2019

Date: 1<sup>st</sup> April, 2019

The Chairman/ Hony. Secretaries MBAI

All Branches

**Sub: Election MES Builders Association of India (Regd.) for the term 2019-21**

Dear Sir,

This is to intimate you that in the Council Meeting held at Lucknow on **29th March 2019**, the Election Commission has been formed to conduct the Elections of all the Branches and HQ of our Association in the utmost free and fair manner. It has also been decided that in accordance with our bylaws "Branch election has to be completed by **31st May 2019** and based on the Branch election HQ election by **30th June 2019**".

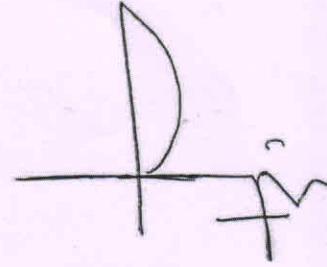
Therefore, in the capacity of the Chief Election Commissioner, the undersigned hereby request you to take necessary measure to conduct the election of your Branch latest by **31st May 2019** positively as per the provisions of the Memorandum and Article of Association of MES Builders Association of India (Regd.). In this regard please refer **para 10 sub para (a) to (h) in page 13 to 19** of the Memorandum and Article of Association of MES Builders Association of India (Regd.) amended up to **28th July 2018**.

Kindly note that if your Branch failed to conduct the election by **31st May 2019** for whatsoever the reason and it may be or did not submit the result of such election to the Election Commission of MESBAI within **24hrs** of the declaration of result through Fax or Email as well as through speed post latest by **6th June 2019**, your Branch will automatically be debarred from participating in HQ election. This provision of our bylaws is not negotiable.

For your guidance the important provisions to conduct the Branch Election are listed in the attached sheet. For any clarification please feel free to contact the undersigned or the Election unit at HQ in between **10 am to 6 pm** or through Email at the above mentioned email id.

With warm regards,

Yours faithfully



(V P Sanjiv)

Chief Election Commissioner

MES Builders Association of India (Regd.)

Encl: 2 Sheets



## IMPORTANT POINTS FOR CONDUCTING BRANCH ELECTIONS

- Hony. Secretary of the Branch will convene the Executive Committee Meeting of the Branch to elect/select Election Chairman of the Branch from any member of the Branch and also to fix the date, time and venue for the Branch election as per decision of the Executive Committee.
- The date of Election should be from **23rd April 2019** and on or before **31st May, 2019**. If any Branch holds their Election before or after the scheduled date, such election will be considered invalid and the Council members of such Branch will not be eligible to take part/vote in HQ Election.
- The minutes of such Executive Committee meeting along with the clear **21 days** prior notice of Election, mentioning the date, time and venue of the Branch Election signed by the Branch Election Chairman, has to be reached to the Election Commission at HQ and to regional Vice President of respective region within a week of such Meeting.
- There must be a gap of clear **21days** between the date of signing the Election Notice and the date of Election.
- The Valid membership list of the Branch based on HQ records as on **28th February 2019** will be uploaded on the website by **6<sup>th</sup> April 2019** and the members who have cleared all dues (i.e. HQ share of subscription for the year 2019-2020 in advance and any other dues towards HQ) **3 days prior/before the date of Election of the Branch.**
- **The Branches must remit HQ share of subscription and other dues if any to HQ minimum 1 day prior to Branch Election along with the detailed list mentioning the name, year and amount of individual member and same will be uploaded on website and that will be list of valid participants for the Branch Election.**
- Members shall submit a copy of valid enlistment documents duly self-attested to the Branch minimum one week before the date of election. Members holding valid enlistment only will be allowed to vote/participate in election process. Representatives, whose names appear in their enlistment letter, will only be eligible to participate in Election.
- Associate members will not have voting rights and will not be eligible for election of any office at HQ or Branch.
- Nominations for all the posts will be taken by the Election Chairman in accordance with **para 10 sub para (f) on page 15** of the Memorandum and Article of Association of MES Builders Association of India (Regd.)



*[Handwritten signature]*

- After the end of the Bi-ennial General Meeting, the Branch Election Chairman will take over the House and start conducting the election of the Branch. The Election Chairman will first of all invite the proposal for each of the posts of the Branch, starting from the Chairman and will end at the Council Members. Any one member of the Branch will have to propose the name of the candidate and another member will have to second the same. Then the Branch Election Chairman will take the consent of the candidates for contesting the election. One member can contest for only one post of the Branch. Branch Election Chairman will keep record in writing of the proceedings. Thereafter if there are more than one candidate for any post, the Branch Election Chairman will start voting procedure by secret ballot for all such posts at a time.
- Election process once started shall be completed without any break/recess by the Election Chairman.
- Any decision of the Chief Election Commission regarding Election matter of the Branch is final and binding for the time being. However it could be challenged in the DRRC and will be reviewed by DRRC only after the complete Election process is over (Including the HQ Election)
- The above is unanimous decision of the Election Commission and is in accordance with the Memorandum and Article of Association of MES Builders Association of India (Regd.).



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